



SOUTH GLOUCESTERSHIRE COUNCIL

Executive Headteacher: Mrs Kathryn Absalom



Learning for Life

Head of School: Ms Lizzy Meadows

Acting Head of School: Mr Gary Risdale

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2021/2022

Dear Parent/Carer

Park 'n' Play ASC Agreement

Please find attached 2021/2022 agreement and booking form

- £15.00 registration fee payable for 2021/2022 via school money.
- Each session/part session charge for 2021/2022 is **£11.00** per day per child.
- Bookings and payments are made a term in advance
- After school club fees are due on receipt of the invoice which will reflect INSET and holidays
- Refunds cannot be made for absences due to sickness or school day trips
- All forms must be completed and returned to the office before a child starts the club
- Subject to availability and payment of registration fee, we may be able to take children in on an adhoc basis
- Payment for ad hoc bookings are due before or on the day of the booking
- A valid password must be quoted by any new adult collecting a child
- The club runs from 3.15pm (or in line with individual class finish times) to 6pm term time only.
- If your child has any allergies/medical issues this must be stated on the form
- Children receive fruit, snack and a drink at the club
- We will open a waiting list if oversubscribed
- We require 4 weeks notice in writing to cancel a regular booking

We are hoping you will decide to reserve a place for your child in the club this year; to do so please complete and return the following:

- ☐ Registration and Booking Form
- ☐ One signed form from back of the Information and Agreement Pack

Ryan Elsbury
After School Club Manager



The Park and Parkwall Primary Schools Federation

REGISTRATION FORM

2021 - 2022

Please register my child with the club

Please put current term 2020/2021 class below

Child 1

Name: _____ Class: _____ Date of Birth: _____

Child 2

Name: _____ Class: _____ Date of Birth: _____

Child 3

Name: _____ Class: _____ Date of Birth: _____

Child 4

Name: _____ Class: _____ Date of Birth: _____

If any of the above children have a medical or special need please state this below:

I enclose the registration fee of £15.00 per child

Total £ _____

Payment Method: **School Money** ☐ **Cash** ☐ **Cheque** ☐ (payable to South Gloucestershire Council)

SIGNED: _____ **(Parent/Carer)** **Date:** _____



Booking Form

I would like to book a place for the following children in: **Term** _____

Please indicate which days and the total number of days you require per child.

Please state the date you would like this to start: _____

Child 1

Name: _____ Class: _____ Date of Birth: _____

Mon	Tues	Wed	Thur	Fri	Total days per week

Child 2

Name: _____ Class: _____ Date of Birth: _____

Mon	Tues	Wed	Thur	Fri	Total days per week

Child 3

Name: _____ Class: _____ Date of Birth: _____

Mon	Tues	Wed	Thur	Fri	Total days per week

Child 4

Name: _____ Class: _____ Date of Birth: _____

Mon	Tues	Wed	Thur	Fri	Total days per week

SIGNED: _____ **(Parent/Carer) Date:** _____