



SOUTH GLOUCESTERSHIRE COUNCIL

Executive Headteacher: Mrs Kathryn Absalom



Learning for Life

Head of School: Ms Lizzy Meadows

Acting Head of School: Mr Gary Risdale

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2021/2022

Dear Parent/Carer

Park 'n' Play ASC Agreement

Please find attached 2021/2022 agreement and booking form

- £15.00 registration fee payable for 2021/2022 via school money.
- Each session/part session charge for 2021/2022 is **£11.00** per day per child.
- Bookings and payments are made a term in advance
- After school club fees are due on receipt of the invoice which will reflect INSET and holidays
- Refunds cannot be made for absences due to sickness or school day trips
- All forms must be completed and returned to the office before a child starts the club
- Subject to availability and payment of registration fee, we may be able to take children in on an adhoc basis
- Payment for ad hoc bookings are due before or on the day of the booking
- A valid password must be quoted by any new adult collecting a child
- The club runs from 3.15pm (or in line with individual class finish times) to 6pm term time only.
- If your child has any allergies/medical issues this must be stated on the form
- Children receive fruit, snack and a drink at the club
- We will open a waiting list if oversubscribed
- We require 4 weeks notice in writing to cancel a regular booking

We are hoping you will decide to reserve a place for your child in the club this year; to do so please complete and return the following:

- ☐ Registration and Booking Form
- ☐ One signed form from back of the Information and Agreement Pack

Ryan Elsbury
After School Club Manager



The Park and Parkwall Primary Schools Federation

The Park Primary Afterschool Club

REGISTRATION FORM

2021 - 2022

Please register my child with the club

Please put current term 2020/2021 class below

Child 1

Name: _____ Class: _____ Date of Birth: _____

Child 2

Name: _____ Class: _____ Date of Birth: _____

Child 3

Name: _____ Class: _____ Date of Birth: _____

Child 4

Name: _____ Class: _____ Date of Birth: _____

If any of the above children have a medical or special need please state this below:

I enclose the registration fee of £15.00 per child

Total £ _____

Payment Method: **School Money** ☐ **Cash** ☐ **Cheque** ☐ (payable to South Gloucestershire Council)

SIGNED: _____ **(Parent/Carer)** **Date:** _____



The Park and Parkwall Primary Schools Federation

Booking Form

I would like to book a place for the following children in: **Term** _____

Please indicate which days and the total number of days you require per child.

Please state the date you would like this to start: _____

Child 1

Name: _____ Class: _____ Date of Birth: _____

Mon	Tues	Wed	Thur	Fri	Total days per week

Child 2

Name: _____ Class: _____ Date of Birth: _____

Mon	Tues	Wed	Thur	Fri	Total days per week

Child 3

Name: _____ Class: _____ Date of Birth: _____

Mon	Tues	Wed	Thur	Fri	Total days per week

Child 4

Name: _____ Class: _____ Date of Birth: _____

Mon	Tues	Wed	Thur	Fri	Total days per week

SIGNED: _____ **(Parent/Carer)** **Date:** _____