



Hollow Road
Kingswood
BRISTOL
BS15 9TP

Learning for Life

Executive Headteacher: Mark Dee
Associate Headteacher: Ms Lizzy Meadows

Tel: 01454 866536
Fax: 01454 866545
Email: parkprimary.school@southglos.gov.uk

2017/2018

Dear Parent/Carer

Park 'n' Play ASC Agreement

Please find attached 2017/2018 agreement and booking form

- £13 registration fee payable for 2017/2018
- Each session/part session charge for 2017/2018 has increased to £9.50 per day per child
- Bookings and payments are made a term in advance
- Afterschool club fees are due on receipt of the invoice which will reflect INSET and holidays
- Refunds cannot be made for absences due to sickness or school day trips
- All forms must be completed and returned to the office before a child starts the club
- Subject to availability and payment of registration fee, we may be able to take children in on an ad hoc basis
- Payment for ad hoc bookings are due before or on the day of the booking
- A valid password must be quoted by any new adult collecting a child
- The club runs from 3.15pm to 6pm term time only
- If your child has any allergies/medical issues this must be stated on the form
- Children receive fruit, snack and a drink at the club
- We will open a waiting list if oversubscribed
- We require 4 weeks notice in writing to cancel a regular booking

We are hoping you will decide to reserve a place for your child in the club this year; to do so please complete and return the following:

- Registration and Booking Form
- One signed form from back of the Information and Agreement Pack

Helen Phillips
Business Manager



The Park and Parkwall Primary Schools Federation

The Park Primary Afterschool Club

REGISTRATION FORM

2017 - 2018

Please register my child with the club

Please put current term 2016/2017 class below

Child 1

Name: _____ Class: _____ Date of Birth: _____

Child 2

Name: _____ Class: _____ Date of Birth: _____

Child 3

Name: _____ Class: _____ Date of Birth: _____

Child 4

Name: _____ Class: _____ Date of Birth: _____

If any of the above children have a medical or special need please state this below:

I enclose the registration fee of £13 per child

Total £_____ Cash Cheque (payable to South Gloucestershire Council)

SIGNED: _____ (Parent/Carer) **Date:** _____



The Park and Parkwall Primary Schools Federation

The Park Primary Afterschool Club

Booking Form

I would like to book a place for the following children in: **Term** _____

Please indicate which days and the total number of days you require per child.

Please state the date you would like this to start: _____

Child 1

Name: _____ Class: _____ Date of Birth: _____

Mon	Tues	Wed	Thur	Fri	Total days per week

Child 2

Name: _____ Class: _____ Date of Birth: _____

Mon	Tues	Wed	Thur	Fri	Total days per week

Child 3

Name: _____ Class: _____ Date of Birth: _____

Mon	Tues	Wed	Thur	Fri	Total days per week

Child 4

Name: _____ Class: _____ Date of Birth: _____

Mon	Tues	Wed	Thur	Fri	Total days per week

SIGNED: _____ **(Parent/Carer)** **Date:** _____

